



NFRC 2008 Spring Membership Meeting
March 3-6, 2008, Nashville, Tennessee

Minutes

Accreditation Policy Committee

Monday, March 3, 2008

Under Policy Committee Block: 1:30pm – 2:30pm

Chair: Marcia Falke, Keystone Certification

Vice Chair: Werner Lichtenberger, TruSeal Technologies, Inc.

1. Marcia Falke, chair, called the meeting to order at 2:00PM
2. Scott Hanlon called roll call and a quorum established, 4 of 4 members present
3. The Chair appointed Ray McGowan (staff) recording secretary
4. Reports
 - a. Scott Hanlon (staff) reported:
 - i. Inspections are complete for the 2006 and 2007 cycle; reports are being developed at staff and will be reviewed by APC.
 - ii. 2008 inspections are being scheduled by staff.
 - iii. 2006 Simulation Interlaboratory Comparison report may be completed in two months by staff.
 - iv. 2007 Simulation Interlaboratory Comparison report is being developed with preliminary results submitted to the participating simulators.
 - v. 2006 Testing Interlaboratory Comparison report is under review at staff and the APC.
 - vi. 2007 Testing Interlaboratory Comparison is delayed and may simply be reissued as the 2008 Test ILC.
5. Unfinished Business
 - a. New APC members are actively being sought. Please contact M. Falke or staff to volunteer.
 - b. 2008 LAP Revision is underway and will be renamed NFRC 701 for the 2009 document cycle.
6. New Business
 - a. APC will bring to the Board a motion to reapprove the NFRC LAP-2007 as the NFRC LAP-2008.
7. Adjourned at 2:15PM