



NFRC 2008 Summer Membership Meeting
July 28-31, 2008, Chicago, IL

Minutes

Accreditation Policy Committee

Monday, July 28, 2008

Under Policy Committee Block: 3:00 p.m. – 4:00 p.m

Chair: Marcia Falke, Keystone Certification

Vice Chair: Werner Lichtenberger, TruSeal Technologies, Inc.

1. Marcia Falke, chair, called the meeting to order at 3:17 PM
2. Scott Hanlon called roll call and a quorum established, 5 of 6 members present
3. The Chair appointed Dennis Anderson (staff) recording secretary
4. Reports
 - a. Scott Hanlon (staff) reported:
 1. 2007 Inspections
 - i. NFRC Staff is finalizing reports for APC review
 2. 2008 Simulation Inspections
 - i. 3 simulation labs have been inspected
 - ii. 1 more inspection to finish the year
 3. 2008 Test Lab Inspections
 - i. 4 labs to be inspected this year
 4. Simulation Inter-laboratory Comparison Status
 - i. Staff is finalizing 2007 ILC report
 - ii. 2008 ILC will be distributed in October
 5. Testing Inter-laboratory Comparison Status
 - i. 2008 ILC: 1 lab has completed testing and the unit is at the second lab
 - ii. The schedule is set and Staff anticipates all testing to be completed by mid-October
5. Unfinished Business
 - a. 2009 LAP revision – NFRC 701-2009
 1. Work is still in progress
 2. All appeal and suspension language will be moved to the Compliance and Monitoring Program Document (NFRC 707)
6. New Business
 - a. LAP Interpretation
 1. Staff reported on LAPI-2008-01
 - b. Simulation Workshop
 1. Training for new certified simulators
 2. A training workshop was held in June with 8 attendees

3. Another workshop is scheduled for September 9th – 12th
- c. LAP Workshop
 1. NFRC will utilize webinars this year
 2. Tentatively scheduled the week of October 20th through 24th
7. Adjourned at 3:27PM

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